

**UNITED ARAB EMIRATES  
TELECOMMUNICATIONS REGULATORY AUTHORITY**

**CERTIFICATION SERVICE PROVIDER LICENSE APPLICATION / LICENSE RENEWAL APPLICATION**

This Certification Service Provider (CSP) License Application / License Renewal Application is provided pursuant to the *Certification Service Provider Regulations* enacted under *Federal Law No. (1) of 2006 on Electronic Commerce and Transactions*. Please refer to these legal instruments and the Telecommunications Regulatory Authority website at [www.trc.ae](http://www.trc.ae) if you require further clarification.

- Please TYPE or PRINT in black ink.
- Sign, date and return original AND ONE COPY (or additional copies as may be specified herein) of this form and all attachments to:

**Telecommunications Regulatory Authority  
C/O eCommerce Department  
P.O. Box 116688 Dubai, U.A.E.**

- INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

1. IS THIS APPLICATION FOR A NEW LICENSE OR RENEWAL OF AN EXISTING LICENSE?

NEW LICENSE       LICENSE RENEWAL (see below)

IF THIS IS A LICENSE RENEWAL APPLICATION, PLEASE ENTER THE FOLLOWING INFORMATION:

License Number: \_\_\_\_\_

Date of Issue (MM/DD/YY): \_\_\_\_\_

*All renewal applications must be submitted at least three (3) months prior to expiration of the current License.*

2. NAME AND ADDRESS OF CERTIFICATION SERVICE PROVIDER (CSP) SUBMITTING THIS APPLICATION

CSP Name: \_\_\_\_\_

Trade License Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City / Emirate: \_\_\_\_\_ Country: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

**U.A.E. Registered Office Address** (if different from mailing address): \_\_\_\_\_

Emirate: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

Website: \_\_\_\_\_

Name of Individual Responsible for this Application: \_\_\_\_\_

Job Title: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

3. WHAT TYPE OF ORGANIZATION IS THIS CSP?

- Limited Liability Company
- Public Joint Stock Company
- Private Joint Stock Company
- General Partnership
- Simple Limited Partnership
- Limited Partnership with Shares
- Joint Venture

- Branch of a Foreign Company
- Branch of a U.A.E.-based Company
- Free Zone Limited Liability Company
- Government Body (Federal)
- Government Body (Emirate/Local)
- Other (Please specify): \_\_\_\_\_  
\_\_\_\_\_

4. HAS THIS CSP PREVIOUSLY APPLIED TO BE A LICENSED CSP IN THE UNITED ARAB EMIRATES?

- Yes       No

IF YES, WHAT WAS THE RESULT OF THAT APPLICATION? PROVIDE DETAILS WHERE THE RESULT OF SUCH APPLICATION WAS UNSUCCESSFUL. ATTACH SUPPLEMENTARY SHEETS IF NECESSARY.

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5. HAS THIS CSP APPLIED TO A COMPETENT AUTHORITY IN ANOTHER JURISDICTION TO BECOME A LICENSED / RECOGNIZED / APPROVED / REGISTERED OR ACCREDITED CSP OR ITS EQUIVALENT IN THAT JURISDICTION?

- Yes       No

IF YES, INDICATE THE JURISDICTION(S) AND THE RESULT OF SUCH APPLICATIONS (PROVIDE DETAILS WHERE THE RESULT OF ANY SUCH APPLICATIONS WAS UNSUCCESSFUL). ATTACH SUPPLEMENTARY SHEETS IF NECESSARY.

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6. PROVIDE THE REPOSITORY INFORMATION REQUESTED BELOW:

Name of Repository used by this CSP: \_\_\_\_\_

Repository URL: \_\_\_\_\_

Will the Repository be operated by this CSP?

Yes

No (if no, provide name of operating entity): \_\_\_\_\_

7. PLEASE INDICATE, BY CHECKING THE BOXES BELOW, THAT EACH OF THE FOLLOWING **REQUIRED DOCUMENTS** ARE ATTACHED TO THIS APPLICATION:

- Certification Practice Statement
- Articles of Incorporation, Association or equivalent U.A.E. constating documents
- Statement of Business Activities (including activities not relating to certification services, if applicable)
- Organizational Chart
- Company Ownership Structure Chart
- Statement of Financial Resources and audited Financial Statements for the previous two (2) fiscal years
- Proof of Adequate Insurance Coverage for CSP operations and activities
- Declaration of Conformity with Technical Standards by the CSP
- Declaration of Suitability of Trusted Persons
- External Audit Report (please submit five (5) copies in total)
- License Application / Renewal Processing Fee (certified cheque or bank draft in the amount of AED 5,000.00 payable to the Telecommunications Regulatory Authority)

8. DECLARATION OF APPLICANT

By executing and submitting this application, the undersigned declares and agrees with the following:

- (i) The undersigned is authorized to sign on behalf of and legally bind the CSP submitting this application.
- (ii) The information contained in this application form (including all attachments) is complete and correct.
- (iii) Further information may be requested or documents required to facilitate the processing of this application.
- (iv) All information submitted (including all attachments) may be used for purposes related to the processing of this application, for purposes of regulating and monitoring compliance of the applicant with applicable laws and regulations and for the purposes of exercising any powers or authority of the Telecommunications Regulatory Authority or any other U.A.E. governmental entity. The data collected may be transferred to parties who will be involved in the processing of this application, and may also be disclosed to law enforcement or other governmental agencies as permitted or required by law.

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

**IMPORTANT!** IN ORDER TO PROCESS YOUR APPLICATION, YOU MUST PROVIDE US WITH A **NON-REFUNDABLE** CERTIFIED CHEQUE OR BANK DRAFT PAYABLE TO THE TELECOMMUNICATIONS REGULATORY AUTHORITY IN THE AMOUNT OF **AED 5,000.00**. IF GRANTED A LICENSE, YOU MUST PROVIDE US WITH A **NON-REFUNDABLE** CERTIFIED CHEQUE OR BANK DRAFT PAYABLE TO THE TELECOMMUNICATIONS REGULATORY AUTHORITY IN THE AMOUNT OF **AED 100,000.00** FOR THE LICENSE REGISTRATION FEE. PLEASE SEND PAYMENT AND ANY **REQUIRED DOCUMENTS** (WHICH ARE NOT BEING SUBMITTED ELECTRONICALLY) VIA COURIER.

**ALL SECTIONS OF THIS APPLICATION MUST BE COMPLETED**

FOR OFFICE USE ONLY

FILED:    /    /	BY:
APPLICATION NUMBER:	